



Guide to the VTTA Age Records System

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SYSTEM OVERVIEW FOR MEMBERS - 1

- The Age Records database has been derived from the following sources:
 - The National Age Records database, containing all current records and records set and beaten since 2009
 - The National Age Records database compiled by Les Lowe, containing records from 1923 to 2009
 - Group record databases from Surrey/Sussex, London & Home Counties, West, Midlands, North Lancs & Lakes, Manchester & NW, Wessex and East Anglian
- The Age Records system has the following features for members
 - Viewing of current National and Group Age Records
 - Viewing the history of National and Group Age Records (as available)
 - Download of National and Group Age Records for offline analysis
- The production of a consolidated age records database has enabled us to:
 - See the full history of records by category (road & track), machine, gender and event type
 - Identify new group records – beaten national records may still be group records
 - Produce a group records database for groups that do not currently have one, or have not yet submitted one for upload

SYSTEM OVERVIEW FOR MEMBERS - 2

Solo Road Time Trial Records

- Records are detected by the system:
 - New results are compared with the records database.
 - If a new group record is detected a notification is sent to the member and the group official
 - If a new national record is detected a notification is sent to the member and the national official
 - The record is added to the database and marked “pending ratification”
 - The officials reviews the new record and confirms that the information is valid
 - The official ratifies the record by accepting or rejecting it
 - A notification is sent to the member confirming acceptance or rejection

SYSTEM OVERVIEW FOR MEMBERS - 3

Tandem, Track and Historic Records

- Records may be claimed as follows using the system:
 - A Member submits a claim to the appropriate Recorder (a form available on the VTTA web site may be used). The claim may be for a national record, group record, or both.
 - The Recorder reviews the claim and confirms that the information is valid
 - The Recorder adds the record to the Age Records database
 - The Age Records system determines if the new record is:
 - A National Record
 - A Group Record
 - Not a Record
 - National Records are marked “pending ratification” by the system
 - The National Road/Track Records Secretary reviews pending National Records and ratifies them as appropriate

VIEWING CURRENT NATIONAL RECORDS

The screenshot shows the Veterans Time Trials Association website. The header includes the logo and the text "Veterans Time Trials Association National Association for the over 40 year old racing cyclist". The navigation menu has options for Home, News, Groups, Events/Results, Standards, Competitions, Records, and About. The "Records" menu is expanded, showing "Records Explained" and "Record Tables". The "Record Tables" option is selected, and a "Download" button is visible. The main content area is titled "National Records" and features a filter sidebar on the left with fields for First Name, Last Name, Category (Road time trial), Distance/Time (10 Mile), Gender (Men), and Machine (Solo bike). There is also a checkbox for "Include beaten records" and a "Filter" button. The main table displays a list of records with columns for Name, Age, Year, Group, Course, Event, Distance/Time, and Record.

Name	Age	Year	Group	Course	Event	Distance/Time	Record
James Rix	41	2017	Surrey/Sussex	V718	VTTA (Yorkshire)	10 Mile	00:17:47
Stephen Irwin	45	2016	North Lancs & Lakes	V718	SSLL Racing Team	10 Mile	00:17:49
Stephen Irwin	46	2017	North Lancs & Lakes	V718	Team Swift Charity	10 Mile	00:17:59
Ian Guilor	50	2017	Nottingham & East Midlands	V718	VTTA (Yorkshire)	10 Mile	00:18:02
Kevin Tye	56	2018	Kent	E2/10	Lea Valley	10 Mile	00:18:44
Keith Ainsworth	58	2017	North Midlands	V718	VTTA (Yorkshire)	10 Mile	00:19:11
Keith Ainsworth	59	2018	North Midlands	F11/10	VTTA (L&HC)	10 Mile	00:19:21
Peter Greenwood	60	2012	North Lancs & Lakes	V718	Team Swift (Charity)	10 Mile	00:19:49
Roger Iddles	65	2009	Midlands	V718		10 Mile	00:19:51
Terry Icke	73	2017	Wessex			10 Mile	00:20:21
Brian Sunter	74	2017	Yorkshire	V718	VTTA (Yorkshire)	10 Mile	00:21:08
Len Grayson	75	2012	Yorkshire	V718	Team Swift 10 League	10 Mile	00:22:20
Vincent Jenkins	76	2016	Midlands	V718	VTTA (Yorkshire)	10 Mile	00:22:26
Frank Kerry	77	2012	North Lancs & Lakes	V718	Team Swift	10 Mile	00:22:31

Go to the VTTA website and select the Records tab and then Record Tables.

The National Records appear. Use the Filter to select the records you wish to view.

You can type in the name of the record holder and use the “all distances/times” option to find all the records by a person in a category.

VIEWING PENDING NATIONAL RECORDS

Veterans Time Trials Association
National Association for the over 40 year old racing cyclist

Home News Groups Events/Results Standards Competitions Records About

National Records

VTTA home » National Records

Download

Name	Age	Year	Group	Course	Event	Distance/Time	Record
James Rix	41	2017	Surrey/Sussex	V718	VTTA (Yorkshire)	10 Mile	00:17:47 !
Stephen Irwin	45	2016	North Lancs & Lakes	V718	SSLL Racing Team	10 Mile	00:17:49
Stephen Irwin	46	2017	North Lancs & Lakes	V718	Team Swift Charity	10 Mile	00:17:59
Ian Guilor	50	2017	Nottingham & East Midlands	V718	VTTA (Yorkshire)	10 Mile	00:18:02
Kevin Tye	56	2018	Kent	E2/10	Lea Valley	10 Mile	00:18:44
Keith Ainsworth	58	2017	North Midlands	V718	VTTA (Yorkshire)	10 Mile	00:19:11
Keith Ainsworth	59	2018	North Midlands	F11/10	VTTA (L&HC)	10 Mile	00:19:21
Peter Greenwood	60	2012	North Lancs & Lakes	V718	Team Swift (Charity)	10 Mile	00:19:49
Roger Iddles	65	2009	Midlands	V718		10 Mile	00:19:51
Terry Icke	73	2017	Wessex			10 Mile	00:20:21
Brian Sunter	74	2017	Yorkshire	V718	VTTA (Yorkshire)	10 Mile	00:21:08
Len Grayson	75	2012	Yorkshire	V718	Team Swift 10 League	10 Mile	00:22:20
Vincent Jenkins	76	2016	Midlands	V718	VTTA (Yorkshire)	10 Mile	00:22:26

Search filters: First Name, Last Name, Category (Road time trial), Distance/Time (10 Mile), Gender (Men), Machine (Solo bike), Include beaten records, Filter

If a current record is pending ratification, there is an ! next to it.

Note this record has been set pending in the system to illustrate the ratification process. The record was set ratified after testing.

VIEWING ALL NATIONAL RECORDS

Veterans Time Trials Association
National Association for the over 40 year old racing cyclist

Home News Groups Events/Results Standards Competitions Records About

National Records

VTTA home » National Records

Download

Name	Age	Year	Group	Course	Event	Distance/Time	Record
Roger Iddles	40	1984	Midlands			10 Mile	00:20:22 B
Peter Smith	40	1999	North	L1015		10 Mile	00:19:17 B
Jeff Jones'	40	2012	West	V718	City RC (Hull)	10 Mile	00:18:09 B
Julian Ramsbottom	40	2012	North Midlands	V718	City RC (Hull)	10 Mile	00:18:47 B
James Rix	40	2016	Surrey/Sussex			10 Mile	00:18:53 B
Peter Walthall	41	1975	Manchester & North West			10 Mile	00:22:14 B
J Gifford	41	1981	Surrey/Sussex			10 Mile	00:21:01 B
John Pritchard	41	1989	South Wales			10 Mile	00:19:45 B
John Pritchard	41	1989	South Wales			10 Mile	00:19:52 B
Kevin Dawson	41	2011	North Midlands	V718	Hull Thursday RC	10 Mile	00:19:01 B
Kevin Dawson	41	2011	North Midlands	V718	Bridlington CC	10 Mile	00:18:52 B
James Rix	41	2017	Surrey/Sussex	V718	VTTA (Yorkshire)	10 Mile	00:17:37 B
R Overton	42	1976	Kent			10 Mile	00:21:37 B
Mick Ballard	42	1982	Kent			10 Mile	00:20:24 B
Paul Bennett	42	1982	London & Home Counties			10 Mile	00:20:44 B
Eddie Adkins	42	1991	Manchester & North West			10 Mile	00:19:40 B
Chris Lord	42	1995	Surrey/Sussex			10 Mile	00:20:26 B
Stephen Irwin	42	2013	East Anglian	F11/10	VTTA (L&HC)	10 Mile	00:18:39 B
Mark Jones	42	2014	London & Home Counties	V718	Team South Chesh	10 Mile	00:18:37 B

Filter

To view group records navigate to the relevant group using the top menu.

In the filter, select the “Include Beaten Records” checkbox.

Current and beaten National Records appear.

Current records are marked with a trophy icon and a clear background.

Beaten records are marked with a B icon and a grey background.

VIEWING CURRENT GROUP RECORDS

The screenshot shows the website for the Veterans Time Trials Association (VTTA). The header includes the VTTA logo, the name 'Veterans Time Trials Association', and the tagline 'National Association for the over 40 year old racing cyclist'. There are social media icons for Facebook and Twitter, and a user profile 'Jon'. The main navigation bar contains links for Home, News, Groups, Events/Results, Standards, Competitions, Records, and About. The 'Groups' menu is open, listing various regional groups: East Anglian, Kent, London & Home Counties, Manchester & North West, Merseyside, Midlands, North, North Lincs & Lakes, North Midlands, Nottingham & East Midlands, Scotland, South Wales, Surrey/Sussex (highlighted), Wessex, West, and Yorkshire. Below the menu, the 'Surrey/Sussex' group page is visible, featuring a 'View group website' button, a 'Joining This group' section with membership options (Single: £15.00, Joint: £17.00, Lifetime: £50.00), and a 'Join the VTTA' button. A list of activities is partially visible on the left side of the page.

Go to the VTTA website and select the Group and then Group Records

VIEWING CURRENT GROUP RECORDS

The screenshot shows the website interface for the Veterans Time Trials Association. At the top, there is a blue header with the association's logo and name, followed by a navigation menu. Below the header is a banner image of cyclists. A secondary navigation bar contains icons for About, News, Group events, Group results, Group records, and National Results. The main content area features a filter sidebar on the left and a table of records on the right. The table has columns for Name, Age, Year, Club, Course, Event, Distance/Time, and Record. A 'Download' button is located above the table. A blue dotted arrow points from the text 'Current national records have a trophy icon.' to the trophy icon in the 'Record' column of the first row.

Name	Age	Year	Club	Course	Event	Distance/Time	Record
James Rix	41	2017	Team Bottrill / Vanguard	V718	VTTA (Yorkshire)	10 Mile	00:17:47 🏆
James Rix	42	2018	Team Bottrill / Vanguard			10 Mile	00:18:08
Shay Giles	46	1991	Leo RC			10 Mile	00:20:41
Paul Fox	57	2005	21st Century Airports CT			10 Mile	00:20:50
Paul Fox	58	2007	21st Century Airports CT			10 Mile	00:21:07
Harry Featherstone	61	1994	Norwood Paragon CC			10 Mile	00:21:13
Mike O'Gorman	64	2016	Worthing Excelsior			10 Mile	00:21:21
Harry Featherstone	65	1998	Eastbourne Rovers CC			10 Mile	00:22:07
Harry Featherstone	67	2000	Eastbourne Rovers CC			10 Mile	00:22:15
Harry Featherstone	71	2004	Eastbourne Rovers CC			10 Mile	00:22:25
Harry Featherstone	72	2005	Eastbourne Rovers CC			10 Mile	00:23:19
Harry Featherstone	73	2006	Eastbourne Rovers CC			10 Mile	00:23:24
Harry Featherstone	75	2007	Eastbourne Rovers CC			10 Mile	00:24:22
Alan Robinson	76	2017	Central Sussex CC			10 Mile	00:25:09
Harry Featherstone	77	2009	Eastbourne Rovers CC			10 Mile	00:25:48
John Randell	80	2011	Horsham CC			10 Mile	00:26:40

The Group Records appear. Use the Filter to select the records you wish to view.

Current national records have a trophy icon.

VIEWING ALL GROUP RECORDS

Veterans Time Trials Association
National Association for the over 40 year old racing cyclist

Home News Groups Events/Results Standards Competitions Records About

About News Group events Group results **Group records** National Results

First Name
Last Name
Category: Road time trial
Distance/Time: 10 Mile
Gender: Men
Machine: Solo bike
 Include beaten records
Filter

Name	Age	Year	Club	Course	Event	Distance/Time	Record
James Rix	41	2017	Team Bottrill / Vanguard	V718	VTTA (Yorkshire)	10 Mile	00:17.47 🏆
James Rix	42	2018	Team Bottrill / Vanguard			10 Mile	00:18.08
James Rix	40	2016	Crawley Wheelers			10 Mile	00:18.53 B
Chris Lord	42	1995	Brighton Excelsior CC			10 Mile	00:20.26 B
Shay Giles	46	1991	Leo RC			10 Mile	00:20.41
Paul Fox	57	2005	21st Century Airports CT			10 Mile	00:20.50
J Gifford	41	1981	Croydon R C			10 Mile	00:21.01 B
Paul Fox	58	2007	21st Century Airports CT			10 Mile	00:21.07
Harry Featherstone	61	1994	Norwood Paragon CC			10 Mile	00:21.13
Mike O'Gorman	64	2016	Worthing Excelsior			10 Mile	00:21.21
Harry Featherstone	64	1997	Eastbourne Rovers CC			10 Mile	00:21.43 B
Harry Featherstone	65	1998	Eastbourne Rovers CC			10 Mile	00:22.07
Harry Featherstone	67	2000	Eastbourne Rovers CC			10 Mile	00:22.15
Harry Featherstone	71	2004	Eastbourne Rovers CC			10 Mile	00:22.25
Harry Featherstone	72	2005	Eastbourne Rovers CC			10 Mile	00:23.19
Harry Featherstone	73	2006	Eastbourne Rovers CC			10 Mile	00:23.24

&distance=4&gender=m&machine=1&beaten=1&group_id=13

In the filter, select the “Include Beaten Records” checkbox.

Current and beaten Group Records appear.

Current group records have a white background.

The trophy icon flags current national records.

Beaten records have a grey background and are marked with a B icon.

DOWNLOADING RECORDS

Veterans Time Trials Association
National Association for the over 40 year old racing cyclist

Home News Groups Events/Results Standards Competitions Records About

About News Group events Group results **Group records** National Results

First Name
Last Name: Featherstone
Category: Road time trial
Distance/Time: All distances/times
Gender: Men
Machine: Solo bike
 Include beaten records
Filter

Name	Age	Year	Club	Course	Event	Distance/Time	Record
Harry Featherstone	58	1991	Norwood Paragon CC			12 Hour	261.03
Harry Featherstone	62	1995	Norwood Paragon CC			12 Hour	247.52
Harry Featherstone	77	2009	Eastbourne Rovers CC			10 Mile	00:25:48
Harry Featherstone	77	2009	Eastbourne Rovers CC			25 Mile	01:04:07
Harry Featherstone	66	1998	Eastbourne Rovers C C			25 Mile	00:54:33
Harry Featherstone	61	1994	Norwood Paragon CC			10 Mile	00:21:13
Harry Featherstone	64	1997	Eastbourne Rovers CC			10 Mile	00:21:43 B
Harry Featherstone	65	1998	Eastbourne Rovers CC			10 Mile	00:22:07
Harry Featherstone	67	2000	Eastbourne Rovers CC			10 Mile	00:22:15
Harry Featherstone	71	2004	Eastbourne Rovers CC			10 Mile	00:22:25
Harry Featherstone	72	2005	Eastbourne Rovers CC			10 Mile	00:23:19
Harry Featherstone	73	2006	Eastbourne Rovers CC			10 Mile	00:23:24
Harry Featherstone	75	2007	Eastbourne Rovers CC			10 Mile	00:24:22
Harry Featherstone	76	2009	Eastbourne Rovers CC			10 Mile	00:25:36 B
Harry Featherstone	58	1991	Norwood Paragon CC			25 Mile	00:52:21
Harry Featherstone	60	1993	Norwood Paragon CC			25 Mile	00:53:49

Download

In any of the Website view records displays, click on the Download button to extract the filtered records into a CSV file.

Notice how we have filtered on a specific rider to get a file of all his road records.

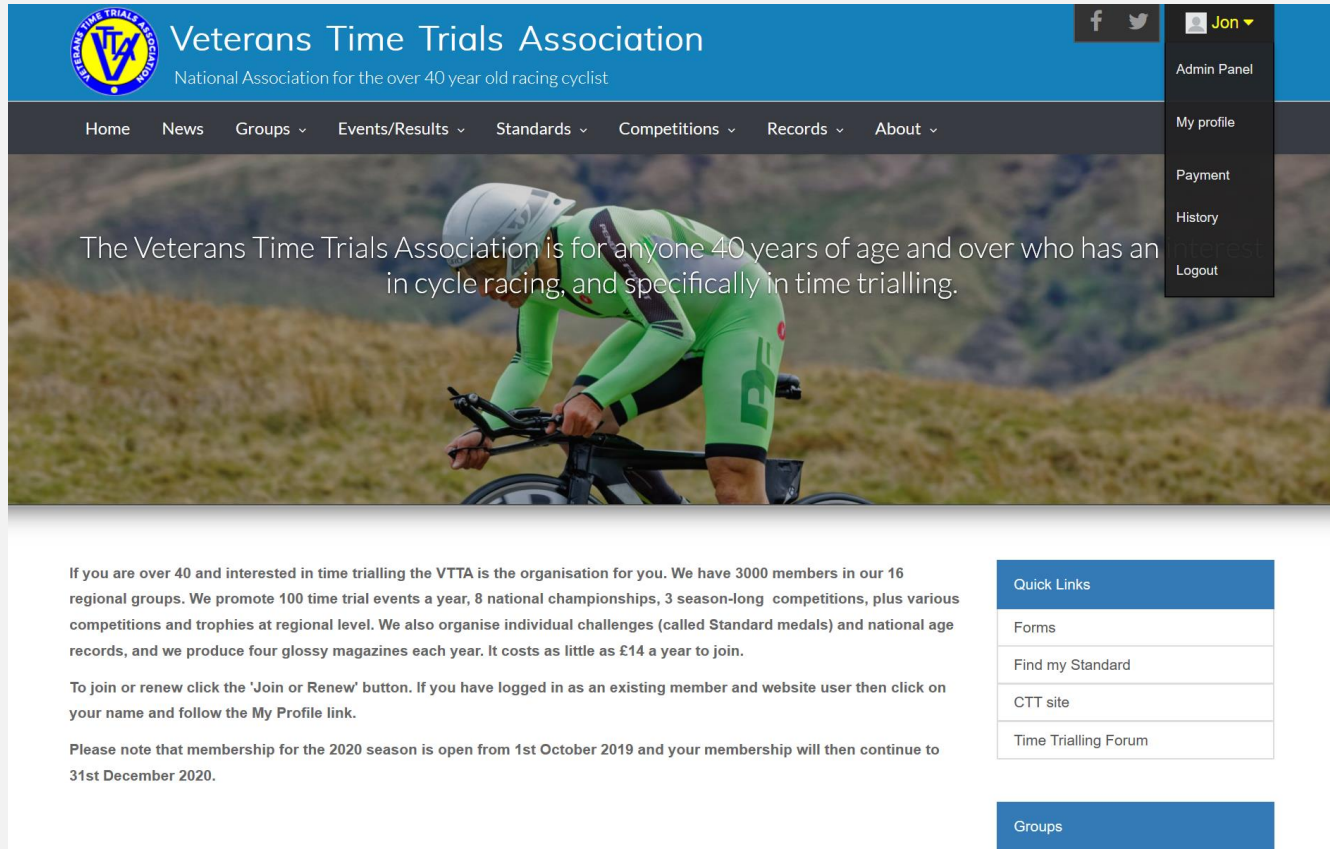
IMPORTING GROUP RECORDS

- Records can be added individually by the group recorder, but if there are 50 or more to add it may be more convenient to import them from a file
- The process is:
 - Request the records template from itmanager@vttta.org.uk
 - Complete and return the template
 - The file will be checked and amended as appropriate
 - VTTA member number will be added
 - The file will be loaded by IT support

ADDITIONAL FEATURES FOR GROUP RECORDERS & RECORDS SECRETARIES

- The Age Records system has the following features for Group Recorders and Records Secretaries in addition to those for Members:
 - Add, Edit and Delete Age Records
 - Ratify Group Age Records by the National Road/Track Records Secretary
 - Ratify National Age Records by the National Road/Track Records Secretary
 - Automatically compute whether a record is a
 - Current National Record
 - Beaten National Record
 - Current Group Record
 - Beaten Group Record
 - None of the above
- A process runs to manage changes to the Age Records database every 10 minutes. This means that changes may take several minutes to appear in the displays. An orange banner above the record list shows the process is running.

ACCESSING THE GROUP RECORDER FUNCTIONS

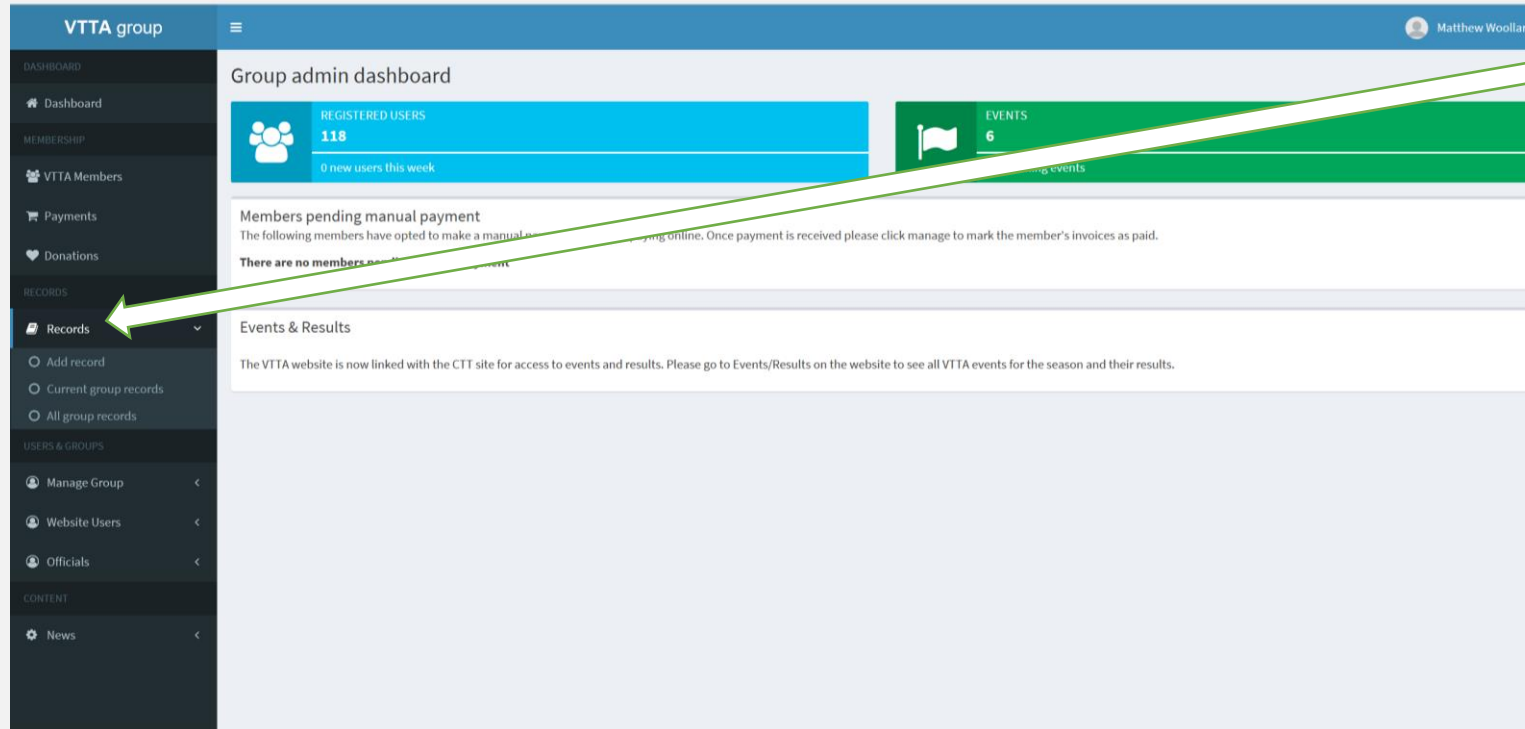


The screenshot shows the website for the Veterans Time Trials Association. The header is blue with the VTTA logo on the left and the text "Veterans Time Trials Association" and "National Association for the over 40 year old racing cyclist" on the right. Below the header is a dark navigation bar with links for Home, News, Groups, Events/Results, Standards, Competitions, Records, and About. On the far right of the header, there are social media icons for Facebook and Twitter, and a user profile dropdown menu for "Jon". The dropdown menu contains links for Admin Panel, My profile, Payment, History, and Logout. The main content area features a large image of a cyclist in a green jersey and a white helmet, with the text "The Veterans Time Trials Association is for anyone 40 years of age and over who has an in cycle racing, and specifically in time trialling." Below this is a paragraph of text about the association's membership and activities, followed by a "Quick Links" section with links for Forms, Find my Standard, CTT site, and Time Trialling Forum. At the bottom right, there is a "Groups" section.



Login, click on your name on the top right and select Admin Panel

ADMIN PANEL GROUP RECORDER FUNCTIONS



Click on Records and view functions

- Add Record
- Current Group Records
- All Group Records (shows all the current and beaten records of the Group)

ADD RECORD

The screenshot shows the 'Add record' form in the VTTA group interface. The form is divided into several sections: Rider, Machine, Record, and a final submission section. Annotations with dashed arrows point to various fields and checkboxes:

- Rider section:**
 - Record holder is a member.
 - Member id: First Name
 - Last Name
 - Club
 - Gender (dropdown menu)
 - Age on day of event
- Machine section:**
 - Machine (dropdown menu)
- Record section:**
 - Category (dropdown menu)
 - Distance/Time (dropdown menu)
 - Time/Distance result (text input field)
 - Course
 - Event
- Final section:**
 - Not sure of the exact date.
 - Year
 - Three checkboxes for national and group record status.
 - Submit button

Complete the form to Add a Record

- If the recorder holder is a current member, tick this box and then start typing their name in the last name field. Select the member you want from the list. Fields are populated from the member database. If the member is not a current member, don't tick this box. Type in their first name, last name and club and set the gender value instead.
- If this is a mixed tandem record, set the gender to MIXED.
- When machine is set to tandem bike or tandem trike, additional fields appear to capture the details of the second rider.
- Category setting changes the Distance/Time options
- Distance/Time setting switches the format of the Time/distance result from hh:mm:ss to ddd.dd
- Leave the tick boxes unchanged if this a new group record. Tick the first box if you think it could be, or have been, a national record. Tick the second box if it is an old group record. Tick the third box if it is a tandem record with riders from different groups, or if the record was set on a course not approved by the group
- Check the data and click submit to add the record.

CURRENT GROUP RECORDS

VTTA group

Records

Filter

Ratification status

All records

First Name

Last Name

Category

Road time trial

Distance/Time

10 Mile

Gender

Men

Machine

Solo bike

Year

-- Select Year --

Filter

Group records

✓ The records are up to date OR the system is in the middle or a processing run

Result	Age	Name	Group	Club	Year	Course	Event	Group Ratification	Actions
00:19:40	43	Iain Grant	Scotland	www.Dooleys.com	2014	Eglinton SC URN 315161	SC Championship	Group Ratified	Edit Delete
00:19:44	49	Douglas Watson	Scotland	GTR - Return to life	2023	WW10/01	Glasgow Nightingale CC (District Championship)(Men) (entries close 16/04/23)	Group Ratified	Edit Delete
00:20:35	54	Jim Cusick	Scotland	Dooleys RT	2019	WW10/03	GTR return to Life	Group Ratified	Edit Delete
00:20:59	57	Ian Dobbie	Scotland	West Lothian Clarion	2021	WW/01	Glasgow Nightingale CC	Group Ratified	Edit Delete
00:21:03	58	Jim Cusick	Scotland	Dooleys RT	2023	WW10/03	Royal Albert CC (entries close 16/04/23)	Group Ratified	Edit Delete
00:21:12	60	Alan Davidson	Scotland	Dundee Thistle	2021	WW10/01	Glasgow Nightingale CC	Group Ratified	Edit Delete
00:21:16	66	David Millar	Scotland	Glasgow Couriers	2012			Group Ratified	Edit Delete
00:21:41	68	David Millar	Scotland	Glasgow Couriers	2014	Westferry	Danny Boyle Memorial	Group Ratified	Edit Delete

1. Click on Current Group Records and set the fields in the filter and then click “Filter”

2. Click on Group Ratified to view the Ratification options; these are reversible

3. You can edit a record by clicking on edit; this brings up the set of fields you see in Add Record; make your changes and submit.

4. You can delete a record by clicking on delete; this brings up an “are you sure?” message which you click “ok” to delete. It is not reversible! Only delete if you are sure the record was never a national or group record.

ALL GROUP RECORDS – CURRENT & BEATEN

Records

Filter

Group Ratification status
All records

Record Type
All records

First Name

Last Name

Group
All groups

Category
All locations

Distance/Time

Gender
All genders

Machine
All machines

Year
-- Select Year --

Filter

All group records

✓ The records are up to date OR the system is in the middle of a processing run

Result	Age	Name	Club	Year	Course	Event	Distance	Category	Machine	Gender	Ratification	Actions
396.69	40	Christina Mackenzie	Stirling Bike Club	2017	D24HR	Mersey R.C. -RTTC Championship	24 Hour	Road time trial	Solo bike	Female	Group Ratified	Edit Delete
01:46:19	40	Iain Grant	www.dooleys.com	2012			50 Mile	Road time trial	Solo bike	Male	Group Ratified	Edit Delete
246.7	40	Christina Mackenzie	Stirling Bike Club	2017	D12/1	Wccta-Tca	12 Hour	Road time trial	Solo bike	Female	Group Ratified	Edit Delete
00:26:10	40	Lillas Stewart	Dundee Wheelers CC	1978			10 Mile	Road time trial	Solo bike	Female	Group Ratified	Edit Delete
00:20:14	40	Carlos Riise	Shetland Wheelers	2005			10 Mile	Road time trial	Solo bike	Male	Group Ratified	Edit Delete
01:24:21	40	Lillas Stewart	Dundee Wheelers CC	1978			30 Mile	Road time trial	Solo bike	Female	Group Ratified	Edit Delete
00:55:00	40	Sandy Gilchrist	Unknown	1986			25 Mile	Road time trial	Solo bike	Male	Group Ratified	Edit Delete
01:08:03	40	Lillas Stewart	Dundee Wheelers CC	1978			25 Mile	Road time trial	Solo bike	Female	Group Ratified	Edit Delete
01:51:24	40	John O'Donovan	Deeside Thistle	1998			50 Mile	Road time trial	Solo bike	Male	Group Ratified	Edit Delete
02:19:03	40	Lillas Stewart	Dundee Wheelers CC	1978			50 Mile	Road time trial	Solo bike	Female	Group Ratified	Edit Delete
04:01:37	40	John O'Donovan	Deeside Thistle	1990			100 Mile	Road time trial	Solo bike	Male	Group Ratified	Edit Delete
04:53:30	40	Lillas Stewart	Dundee Wheelers CC	1978			100 Mile	Road time trial	Solo bike	Female	Group Ratified	Edit Delete
273.16	40	John O'Donovan	Deeside Thistle	1990			12 Hour	Road time trial	Solo bike	Male	Group Ratified	Edit Delete
01:24:21	40	Lillas Stewart	Dundee Wheelers CC	1978			30 Mile	Road time trial	Solo bike	Female	Group Ratified	Edit Delete
03:43:26	40	David MacNeil	Team Andrew Allan Architecture	2023	WE100/01	Dundee Thistle (District Championship)	100 Mile	Road time trial	Solo bike	Male	Group Ratified	Edit Delete
431.64	41	Christina Mackenzie	Stirling Bike Club	2018	D24/1	CTT National Championship	24 Hour	Road time trial	Solo bike	Female	Group Ratified	Edit Delete
256.28	41	Christina Mackenzie	Stirling B.C.	2018	B12/2	Breckland C.C.	12 Hour	Road time trial	Solo bike	Female	Group Ratified	Edit Delete
00:22:44	41	Andrea Pogson	Midlothian R.T.	2009			10 Mile	Road time trial	Solo bike	Female	Group Ratified	Edit Delete

1. Click on All Group Records and set the fields in the filter and then click “Filter”

2. Click on Group Ratified to view the Ratification options; these are reversible

3. You can edit a record by clicking on edit; this brings up the set of fields you see in Add Record; make your changes and submit.

4. You can delete a record by clicking on delete; this brings up an “are you sure?” message which you click “ok” to delete. It is not reversible! Only delete if you are sure the record was never a national or group record.

Temporary Duplications

- After you have added a record, you may observe that the record is replicated up to four times in the displays. After a several minutes the replications disappear and you see one record.
- This replication is a side effect of the records calculation. We could prevent it by blocking the addition of records while the calculation runs, but this would slow down adding records and prevent recorders working in parallel, so we have left the system as it is. The replication is temporary and harmless.

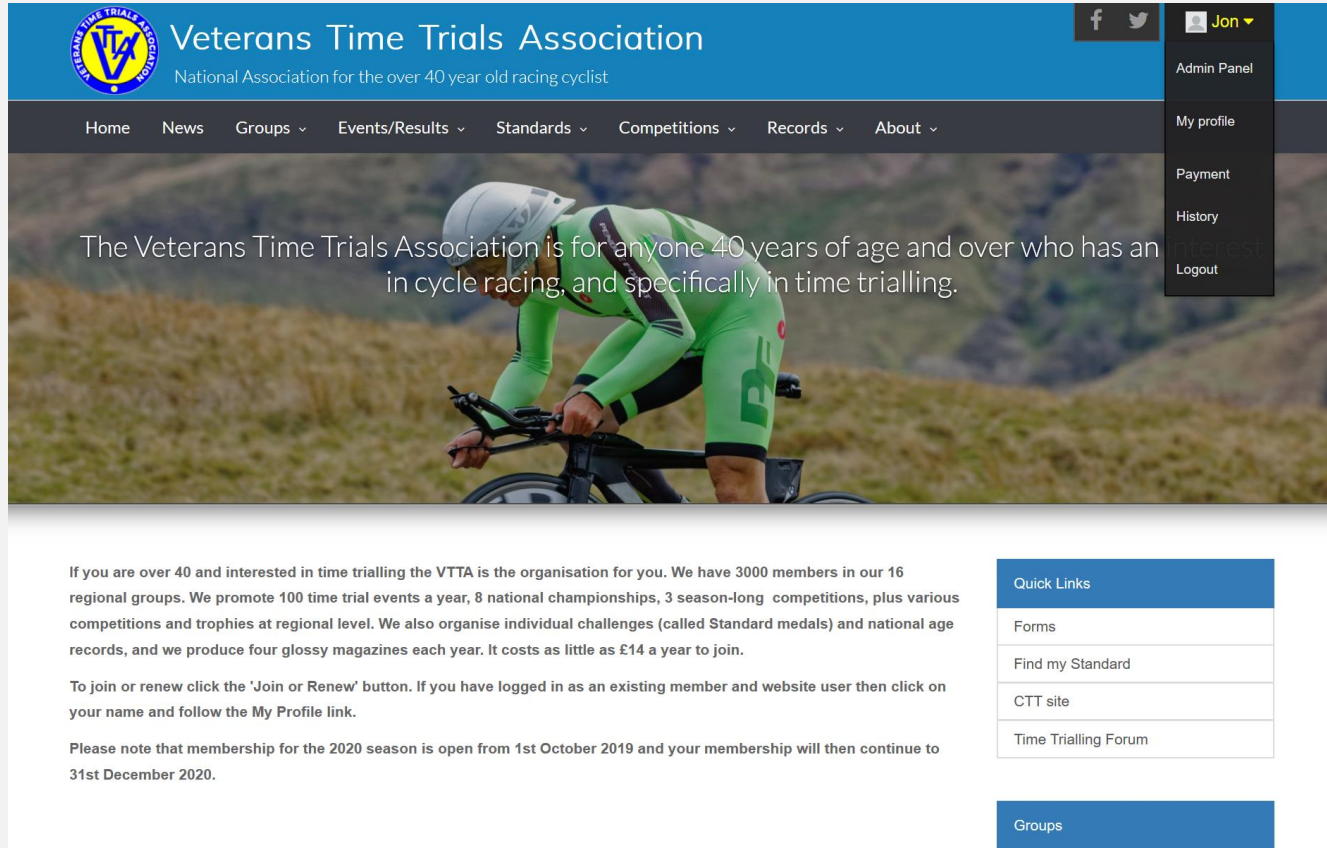
MANAGING TANDEM RECORDS

The screenshot shows the VTTA group management interface. On the left is a sidebar with navigation options: DASHBOARD, MEMBERSHIP, PERFORMANCES, USERS & GROUPS, and CONTENT. The main area displays a list of tandem records with various filters and a 'Filter' button. A blue banner at the top of the records table states: '✓ The records are up to date OR the system is in the middle or a processing run'.

Result	Age	Name	Club	Year	Course	Event	Distance	Category	Gender	Ratification	Actions
00:22:13	43	J. Beaton	Musselburgh R.C.	1987			10 Mile	Road time trial	Male	Group Ratified	Edit Delete
00:22:13	43	J. Howie	Musselburgh R.C.	1987			10 Mile	Road time trial	Male	Group Ratified	Edit Delete
00:24:19	47	Alastair Sutton	Elgin C.C.	1998			10 Mile	Road time trial	Mixed	Group Ratified	Edit Delete
00:24:19	42	Libby Amphlett	Elgin C.C.	1998			10 Mile	Road time trial	Mixed	Group Ratified	Edit Delete
01:16:34	47	Alastair Sutton	Elgin C.C.	1998			30 Mile	Road time trial	Mixed	Group Ratified	Edit Delete
01:16:34	42	Libby Amphlett	Elgin C.C.	1998			30 Mile	Road time trial	Mixed	Group Ratified	Edit Delete
00:25:32	45	Ron Mather	Erskine C.C.	1985			10 Mile	Road time trial	Mixed	Group Ratified	Edit Delete
00:25:32	45	C. Mather	Erskine C.C.	1985			10 Mile	Road time trial	Mixed	Group Ratified	Edit Delete
217.36	49	Alastair Sutton	Elgin C.C.	2000			12 Hour	Road time trial	Mixed	Group Ratified	Edit Delete
217.36	44	Libby Amphlett	Elgin C.C.	2000			12 Hour	Road time trial	Mixed	Group Ratified	Edit Delete
00:57:22	48	Jimmy Brinkins	Glasgow Wh	1966			25 Mile	Road time trial	Male	Group Ratified	Edit Delete
00:57:22	48	J Calder	Glasgow Wh	1966			25 Mile	Road time trial	Male	Group Ratified	Edit Delete
01:08:01	48	Jimmy Brinkins	Glasgow Wh	1966			30 Mile	Road time trial	Male	Group Ratified	Edit Delete
01:08:01	48	J Calder	Glasgow Wh	1966			30 Mile	Road time trial	Male	Group Ratified	Edit Delete
02:11:17	50	Alasdair Sutton	Elgin C.C.	1999			50 Mile	Road time trial	Male	Group Ratified	Edit Delete
02:11:17	50	George Grant	Elgin C.C.	1999			50 Mile	Road time trial	Male	Group Ratified	Edit Delete
245.95	52	Mark Leadbetter	Flying Kippers	2018			12 Hour	Road time trial	Male	Group Ratified	Edit Delete

- Tandem records are stored as two lines in the database, one for each rider.
- The displayed age is the sum of the ages (the Joint Age) of both riders.
- When you add a tandem record, the system asks for the details of both riders.
- When you edit a tandem record, any common fields (such as event) must be edited in both rider line items.
- When you delete a tandem record, you must delete both line items.
- For a mixed tandem record, set the gender of both riders to MIXED.

ACCESSING THE NATIONAL ROAD/TRACK RECORDS SECRETARY FUNCTIONS



The screenshot shows the homepage of the Veterans Time Trials Association (VTTA). The header features the VTTA logo and the text "Veterans Time Trials Association National Association for the over 40 year old racing cyclist". A navigation menu includes links for Home, News, Groups, Events/Results, Standards, Competitions, Records, and About. A user profile dropdown menu is open, showing the name "Jon" and options for Admin Panel, My profile, Payment, History, and Logout. A dashed arrow points from the "Admin Panel" option to the right. Below the header is a large image of a cyclist in a green triathlon suit. The main content area contains a paragraph about the VTTA and a "Quick Links" section with links to Forms, Find my Standard, CTT site, and Time Trialling Forum. A "Groups" section is also visible at the bottom right.



Login, click on your name on the top right and select Admin Panel

ADMIN PANEL ROAD/TRACK RECORDS SECRETARY FUNCTIONS

The screenshot displays the VTTA admin dashboard. The left sidebar is dark blue and contains a menu with the following categories and items:

- Dashboard
- MEMBERSHIP
 - VTTA Members
 - Donations
 - Payment Logs
- RECORDS
 - Records** (highlighted with a green arrow)
 - Add record
 - National records
 - Group records
 - All records
 - Import records
- CONTENT
 - Content
 - News
 - Forms
 - Documents
- USERS & GROUPS
 - Groups
 - Website Users
 - Officials
 - Competitions

The main content area is titled 'Admin dashboard' and features several widgets:

- A blue widget for 'REGISTERED USERS' showing 1,879 users and 0 new users this week.
- A green widget showing 46 members and 0 upcoming events.
- A white widget titled 'Members pending manual payment' with a sub-heading 'The following members have not made their annual payment instead of paying online. Once payment is received please click manage to mark the member's invoices as paid.'
- A white widget titled 'Events & Results' with a sub-heading 'The VTTA website is now linked with the CTT site for access to events and results. Please go to Events/Results on the website to see all VTTA events for the season and their results.'

Click on Records and view functions

- Add Record
- National Records
- Group Records
- All Records
- Import Records

CURRENT NATIONAL RECORDS

VTTA admin

Records

Filter

Ratification status: All records

First Name: []

Last Name: []

Category: Road time trial

Distance/Time: 10 Mile

Gender: Men

Machine: Solo bike

Year: -- Select Year --

Filter

National records

✓ The records are up to date OR the system is in the middle or a processing run

Result	Age	Name	Group	Club	Year	Course	Event	Ratification	Actions
00:17:47	41	James Rix	Surrey/Sussex	Team Bottrill / Vanguard	2017	V718	VTTA (Yorkshire)	Ratified	Edit Delete
00:17:49	45	Stephen Irwin	North Lancashire & Lakes	North Lancs Road Club	2016	V718	Ssll Racing Team (Charity Event)	Ratified	Edit Delete
00:17:59	46	Stephen Irwin	North Lancashire & Lakes	North Lancs Road Club	2017	V718	Team Swift (Charity Event)(Men)((Faster Than 21.00 Lts)(Entries Close 10/08/17)	Ratified	Edit Delete
00:18:02	50	Ian Guilor	East Midlands	Mapperley CC	2017	V718	VTTA (Yorkshire)	Ratified	Edit Delete
00:18:08	54	Richard Oakes	East Midlands	Team Ohten Aveas	2023	F2A/10	Lea valley CC (150 machines max)	Ratified	Edit Delete
00:18:44	56	Kevin Tye	Kent	velorefined	2018	E2/10	Lea Valley	Ratified	Edit Delete
00:19:00	59	Neil Mackley	Wessex	...a3crg	2023	F11/10	Hemel Hempstead CC (Men)(150 Riders Combined in M & W Events)(Entries close 03/06/23)	Ratified	Edit Delete
00:19:06	60	Kevin Tye	Kent	VeloRefined Rule 5	2022	E2/10	EA VTТА	Ratified	Edit Delete
00:19:19	61	Kevin Tye	Kent	VeloRefined Rule 5	2023	F11/10	Icknield RC (Charity Event)(150 Riders)(Cheques payable to Icknield Road	Ratified	Edit Delete

1. Click on National Records and set the fields in the filter and then click “Filter”

2. You can Ratify a Record by clicking on “Pending Ratification” and selecting Approve Record. You can also reject a Record and set it back to pending.

3. You can edit a record by clicking on edit; this brings up the set of fields you see in Add Record; make your changes and submit. Changes are queued

4. You can delete a record by clicking on delete; this brings up an “are you sure?” message which you click “ok” to delete. It is not reversible! Only delete if you are sure the record was never a national or group record.

CURRENT GROUP RECORDS

VTTA admin

Records

Filter

Ratification status
All records

First Name

Last Name

Group
East Anglian

Category
Road time trial

Distance/Time
10 Mile

Gender
Men

Machine
Solo bike

Year
-- Select Year --

Group records

✓ The records are up to date OR the system is in the middle of a processing run

Result	Age	Name	Club	Year	Course	Event	Group Ratification	Actions
00:18:01	45	Matthew Smith	Drag2zero	2023	E2/10	ECCA (180 machines 2 events)(Preference to members of ECCA affiliated clubs)	Group Ratified	Edit Delete
00:18:38	48	Gavin Hinxman	Drag2zero	2016			Group Ratified	Edit Delete
00:18:42	49	Gavin Hinxman	Drag2zero	2017	V718	VTTA (Yorkshire)	Group Ratified	Edit Delete
00:19:04	51	Mark Jones	Drag2Zero	2023	F11/10	Icknield RC (Charity Event)(150 Riders)(Cheques payable to Icknield Road Club)(Entries close 01/09/23)	Group Ratified	Edit Delete
00:19:29	53	Mark Ellis	Team Milton Keynes	2017			Group Ratified	Edit Delete
00:19:36	56	Martin Reynolds	Cambridge CC	2019			Group Ratified	Edit Delete
00:19:45	62	Keith Dorling	Team Bottrill	2021	E2/10	VTTA (EA)	Group Ratified	Edit Delete
00:19:58	64	Keith Dorling	Team Bottrill	2023	F11/10	Hemel Hempstead CC (Men)(150 Riders Combined in M & W Events)(Entries close 03/06/23)	Group Ratified	Edit Delete
00:20:06	65	Andrew Grant	Cambridge CC	2018			Group Ratified	Edit Delete

1. Click on Group Records and set the fields in the filter and then click “Filter”

2. You can Ratify a Record by clicking on “Pending Ratification” and selecting Approve Record. You can also reject a Record and set it back to pending.

3. You can edit a record by clicking on edit; this brings up the set of fields you see in Add Record; make your changes and submit. Changes are queued

4. You can delete a record by clicking on delete; this brings up an “are you sure?” message which you click “ok” to delete. It is not reversible! Only delete if you are sure the record was never a national or group record.

ALL RECORDS CURRENT & BEATEN

VTTA admin

Records

Filter

Ratification status

All records

Record Type

All records

First Name

Last Name

Group

All groups

Category

All locations

Distance/Time

Gender

All genders

Machine

All machines

All records

Export

The records are up to date OR the system is in the middle of a processing run

Result	Age	Name	Group	Year	Course	Event	Distance/Time	Category	Machine	Gender	Ratification	Actions
00:18:47	40	Julian Ramsbottom	North Midlands	2012	VT18	(06/04/2012, 00:00)	10 Mile	Road time trial	Solo bike	Male	Ratified Group Ratified	Edit Delete
00:19:17	40	Peter Smith	North	1999	L1015	(04/09/1999, 00:00)	10 Mile	Road time trial	Solo bike	Male	Ratified Group Ratified	Edit Delete
00:20:22	40	Roger Iddles	Midlands	1984		(04/07/1984, 00:00)	10 Mile	Road time trial	Solo bike	Male	Ratified Group Ratified	Edit Delete
00:48:25	40	D Crease	London & Home Counties	1992		(05/09/1992, 00:00)	25 Mile	Road time trial	Solo bike	Male	Ratified Group Ratified	Edit Delete
00:50:25	40	John Pritchard	South Wales	1988		(02/10/1988, 00:00)	25 Mile	Road time trial	Solo bike	Male	Ratified Group Ratified	Edit Delete
00:50:43	40	John Pritchard	South Wales	1988		(15/06/1988, 00:00)	25 Mile	Road time trial	Solo bike	Male	Ratified Group Ratified	Edit Delete
00:52:00	40	Roger Iddles	Midlands	1984		(28/06/1984, 00:00)	25 Mile	Road time trial	Solo bike	Male	Ratified Group Ratified	Edit Delete
00:53:43	40	John Byers	North	1976		(17/06/1976, 00:00)	25 Mile	Road time trial	Solo bike	Male	Ratified Group Ratified	Edit Delete
00:59:04	40	Bas Smith	Yorkshire	1958		(20/07/1958, 00:00)	25 Mile	Road time trial	Solo bike	Male	Ratified	Edit Delete

1. Click on All Records and set the fields in the filter and then click “Filter”. Green/Blue trophy icons are national/group records.

2. You can view only National Records by selecting Approved in Ratification Status.

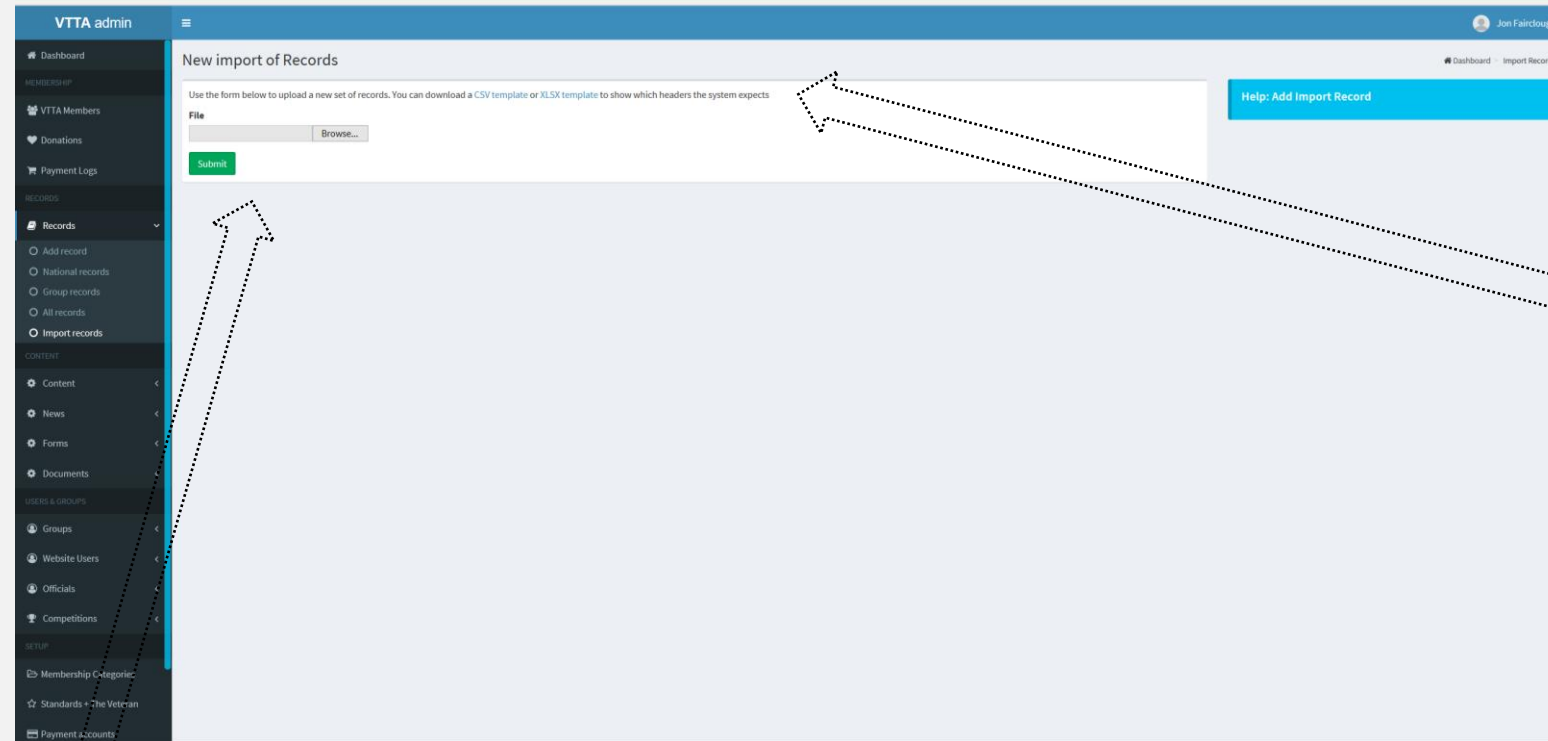
3. You can Ratify a Record at both Group and National level by clicking on “Pending Ratification” and selecting Approve Record. You can also reject a Record and set it back to pending.

4. You can find a record by First Name and Last Name

5. You can edit a record by clicking on edit; this brings up the set of fields you see in Add Record; make your changes and submit. Changes are queued

6. You can delete a record by clicking on delete; this brings up an “are you sure?” message which you click “ok” to delete. It is not reversible! Only delete if you are sure the record was never a national or group record.

IMPORT RECORDS



1. Click on Import Records

2. Download the latest template and add your record data.

3. Browse to find the file you wish to import. Submitting queues the file for import to the database. Currently support checks the file before import.

Questions and Answers

- My group only allows group records to be set on specified courses. Can I enforce this and how?
 - Yes you can. When you add the record, tick the box “Record is eligible for a national record but not a group record.” Similarly if you find a record in your group list that was not on a group course, untick the box to remove it from the group records
- I have a national record claim, but I know someone has beaten it already. Should I enter it?
 - Yes. When you add the record, tick the box “Record has previously been a national record? OR this is a national record claim”. You should always enter a beaten national record, whether from this year or before, this way.
- I have an old group record that I know has been beaten. Should I enter and if so how?
 - Yes. When you add the record, tick the box “Record has previously been a group record?”
- A national tandem record has been set by riders from different VTTA groups. How should I add it?
 - Such a record is ineligible for being a group record. When you add it, tick the box “Record is eligible for a national record but not a group record.”

Further Information

- See the [Guide to VTTA Automated Record Claim System](#) for more detail on processing records

Notes

- The Age Records System has been tested with the Microsoft Edge and Google Chrome browsers and it is recommended to use one of these
- The Add Record function appears not to work properly with the Firefox browser

Thank you!

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