How to Claim a Standards Award (2024)

Claiming standards awards is now a simple task of a few clicks on the VTTA website. Claims must be made by 1st November each year.

NB : **Only those who have purchased standards can claim and order. You can see if you have paid for standard by looking under the Payments tab in your profile**

1. On the website ([www.vtta.org.uk](http://www.vtta.org.uk/?fbclid=IwAR0wcl3u3pXibJMgAigrgu8tdBQEAWwE-QnpS4FsUNywJvowSAneZn8HlBI)) login with your email address and password.

2. Click on your name, My Profile, and My Standards. You will see a new screen with one or two sections, depending upon whether you have achieved an award:

* **My Baselines**: this shows your most recent claim for each distance (or 12/24 hours). If you have not made a claim at any distance (or time) then the standard for your current age is shown. Based on your past claims the system will also show your Plus, your Age Adjusted Time/Distance (AAT/D) and the Target Time/Distance you need to achieve this year to win a medal.
* **NB If you cannot see your baseline** in My Standards you need to email info@vtta.org.uk to ask for it to be added.
* **Improvements on Baseline:** in this section are shown all the results you have achieved this year, taken from the CTT site, which improved on your standards’ baselines. If there are no improvements this section does not appear.

5. **The ‘Claim’ button**: if you have made a payment for standards then you will see a ‘Claim’ button after each improvement. If you have improved on standard/AAT in more than one event, then all improvements are shown and you can select which one to claim for.

After claiming, the details will be added to the orders list that will be processed by your group’s recorder. If you have multiple claims (2 or more depending upon the group), your group may award you a plaque instead of multiple medals.

Note to people who claimed in previous years: the order button that you used to have click after claiming has been removed as it was not required with this simplified process that allows the groups to decide on plaques, not the system.

3rd September 2024